



Stand Catering Order Form

Exhibition Title:	ADI Team Congress 2013
Exhibition Date:	2 - 3 May 2013
Company:	
Address:	
Post Code:	

Stand No:	
Tel:	
Mob on day:	
Fax:	
E-mail:	
Ordered by: (full name)	
Contact name: (on day)	

Please select day of delivery		Unit Price	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Total No. of units	Total Price
Food Options (all perishable food should be consumed within 90 minutes of delivery)											
Please stipulate delivery time each day											
8 Rounds of Assorted Sandwiches		33.00								0	0.00
8 Rounds of Assorted Vegetarian Sandwiches		29.00								0	0.00
8 Rounds of Smoked Salmon & cream cheese Sandwiches		38.00								0	0.00
Buffet Platter (serves 8 people)		46.00								0	0.00
Exhibitor Lunch Bag		13.50								0	0.00
20 Canapés		36.00								0	0.00
Fruit Basket (24 pieces)		22.00								0	0.00
Mini Danish Pastries (16 pieces)		22.00								0	0.00
Mini Muffins (16 Pieces)		22.00								0	0.00
Mini danish(4), hand made Sweet Biscuits (20), Mini danish (4)		20.00								0	0.00
Handmade cake selection (12 piece)		23.00								0	0.00
Fresh cream cake (7 piece, 48 hours notice)		32.00								0	0.00
Grissini, tortilla chips, mini pretzels & dips (8 people)		22.00								0	0.00
Water Options											
Please stipulate delivery time each day											
Water Tower Hire For 3 Days (500w), inc. 1 x 18.5L Water Bottle, 50 Plastic Cups		75.00								0	0.00
Additional Water Bottle (18.5L)		25.00								0	0.00
Still Water (24 x 500ml bottle)		36.00								0	0.00
Sparkling Water (24 x 500ml bottle)		36.00								0	0.00
Tea & Coffee Options											
Please stipulate delivery time each day											
Jura XS90 Coffee Machine (up to 100 cups a day)		Initial hire + 1 day	500.00							0	0.00
<u>To include:</u> Unlimited coffee beans		Each subsequent day	100.00								
Twinings Tea Chest (50 assorted Flavoured Teas)											
Sufficient cups, lids, stirrers, milk & sugar										0	0.00
Jura Giga X7 (up to 250 cups a day)		Initial hire + 1 day	750.00							0	0.00
<u>To include:</u> Unlimited coffee beans		Each subsequent day hire	250.00								
Twinings Tea Chest (50 assorted Flavoured Teas)											
Sufficient cups, lids, stirrers, milk & sugar										0	0.00
Barista Machine + 2 Members of Staff		2 Day hire	2750.00							0	0.00
<u>To include:</u> Unlimited supply of Hot Drinks		3 Day Hire	4000.00							0	0.00
Staffed for the duration of the Exhibition										0	0.00
		4 Day Hire	5000.00							0	0.00
Beverage Options											
Please stipulate delivery time each day											
House Champagne		36.95								0	0.00
Prosecco IGT, Stelle Italia		21.00								0	0.00
House White		18.50								0	0.00
House Red		18.50								0	0.00
Bottled Beer (6 x 330ml bottle)		22.80								0	0.00
Lemonade (24 x 500ml) bottle		43.20								0	0.00
Diet Cola (24x 500ml) bottle		43.20								0	0.00
Cola (24 x 500ml) bottle		43.20								0	0.00
Orange Juice (1 litre carton)		3.70								0	0.00
Please select day of delivery		Unit Price	Mon	Tue	Wed	Thur	Fri	Sat	Sun	Total No. of units	Total Price
Disposables & Hire											
Please stipulate delivery time each day											
Hot Drink Cups (8oz x 50)		6.00								0	0.00
Plastic Teaspoons (50)		3.00								0	0.00

Small Disposable Plates (17cm x 50)	10.00	0	0.00
Paper Napkins (100)	8.00	0	0.00
Black Linen Cloth (70cm x 70cm Each)	15.00	0	0.00
Ice (1kg bag)	5.00	0	0.00
Corkscrew	6.50	0	0.00
Refuse Sack (each)	0.30	0	0.00
Champagne Flutes hire (6)	3.00	0	0.00
Stemmed Wine Glasses hire (7oz x 10)	5.00	0	0.00
Cups, Saucers & Teaspoons hire(12)	9.50	0	0.00
Ice Bucket Hire (per day)	10.00	0	0.00

Method of Payment		Total Order	
Cheque (please make cheques payable to Manchester Central Convention Complex Ltd)		Sub Total	
OR		VAT @ 20%	
Card No. (16 characters)		Gross	
Exp. Date (e.g. 00/00)		4% Card Charge	
Security Code -		Grand Total Card	
Postcode (of where card is registered to)		Grand Total Cheque	
No of street (of where card is registered to)			
Please debit my account with the amount shown.			
Name			
Date			

Manchester Central Hospitality holds the license for all catering which is consumed on the premises.
Should exhibitors wish to bring in any food, beverages, coffee machines or vending machines (with the exception of samples) a facility fee will apply.

Manchester Central Hospitality, Petersfield, Manchester M2 3GX
Tel: 0161 827 8766 Fax: 0161 833 3168
Please return to Carly Frost
c.frost@manchestercentral.co.uk before the Monday 1 April 2013